



Visakhapatnam Metropolitan Region Development Authority

APPLICATION FOR BIDDING OF THE VACANT OFFICE SPACES / SHOPS / VACANT SPACES / RECREATIONS, VISAKHAPATNAM ON LICENSE BASIS, 12TH MAY 2026 (OPEN AUCTION)

A) Details of shops being bid for

1.	Location of the shopping complex / Area	:	
2.	Shop No. / Commercial space / Office space / Vacant land	:	
3.	Extent of shop / Commercial space / Office space / Vacant land	:	
4.	VMRDA's upset price	:	
5.	Nature of business proposed	:	

B) Applicant Details:

1.	Name of the Applicant	:	
2.	S/o / D/o / W/o	:	
3.	DOB	:	
4.	Age	:	
5.	Gender	:	
6.	PAN No.	:	
7.	Aadhar No.	:	
8.	Mobile No.	:	
9.	e-Mail ID	:	
10.	Address for communication	:	

C) Details of payment

1.	Details of Challan paid towards Application Fee (₹2,000/-)	:	
2.	Details of DD paid towards EMD (₹50,000/- / ₹1,00,000/-)	:	

SIGNATURE OF THE APPLICANT

Special Conditions:

1. The shop/commercial space / vacant land shall be utilized for intended purpose only as mentioned in the bid application.
2. No bidder shall carry out any un-lawful activity in the subject shop/commercial space premises.
3. The bidder shall not store any items which are of combustible nature / highly inflammable and dangerous material including liquid state.
4. The Applicant or his agent under proper authorization by applicant shall be present at the time of open auction, failing which, EMD amount shall be forfeited by VMRDA, Visakhapatnam.
5. The bid amount quoted by the Bidder shall be above the upset price only, and increase the bid amount by ₹100/- & above otherwise it will be disqualified automatically.
6. The bidder should carry Acknowledgement slip and Adhaar card, Voter card or any proof recognition by Government A.P at the time of bidding.
7. The applicants belonging to Scheduled caste, Scheduled Tribe and Physically challenged should produce a latest certificate obtained from the competent Authority in proof of their claim along with the application form.
8. The successful bidder should pay 3 months interest free security deposit as an advance out of 6 months (read with condition No.3) on the same day of auction failing which, the EMD shall be forfeited and the same shop / commercial space / vacant land will be placed in the next auction.

Declaration:

1. I have applied to the VMRDA directly for bidding the shop/commercial space/office space / open space.
2. The matter/particulars given by me are true and correct and if anything is found to be false and wrong in future, I am liable to be prosecuted for the same under relevant sections of Act and rules.
3. I have applied for bidding the shop/commercial space/office space / vacant land of VMRDA, Visakhapatnam in the prescribed for Open auction and in accordance with the conditions stipulated in the VMRDA website.
4. I will hand over the premises exactly on the date of expiry of the license period and on default, I am liable for prosecution on breach of Trust/contract.

SIGNATURE OF THE APPLICANT